



confirm you can access chevron's HR platforms and verify your information (you should do this as soon as possible)

Chevron uses these core systems or platforms for HR-related information and services. Try clicking the links below to confirm you're able to access each without any issues.



confirm you have access to [workday](#) ›

what is workday?

Workday is Chevron's HR system of record.

when to use workday

This is where you should go any time you have to:

- Update your home address, phone number and emergency contacts or next of kin
- Access Performance Management resources and provide feedback
- Access Workday Learning courses

confirm your personal data the first time you login to workday!

Confirm your personal data is correct, and [refer to this quick reference guide for assistance](#) if you need to make changes.



confirm you have access to [My HR](#) ›

what is My HR?

The My HR portal is your first stop for HR services.

when to use My HR

Use My HR to access information about globally applicable programs and resources, including:

- [Career development](#) ›
- [Learning & development](#) ›
- [Recognition & Awards](#) ›
- [U.S. HR information](#) ›



confirm you have access to [SAP HR](#) ›

what is SAP HR?

SAP HR is Chevron's payroll and time system.

when to use SAP HR

You should use SAP HR to verify, update or review:

- Chevron pay statements (starting January 22, 2024)
- Time balances, time sheets and time statements
- Direct deposit preferences
- Federal and state tax withholdings
- W-2 online elections

If you have **trouble accessing Workday or the My HR portal**, you should first contact your HR business partner.

If you **experience issues accessing SAP HR**, please submit an [SAP IT ticket for support](#).