






required corporate compliance training and new to chevron onboarding courses (you have to take action by a certain date)

As part of the onboarding process, legacy REG U.S.-payroll employees are required to complete corporate compliance training courses *and* New to Chevron onboarding training. The first of these courses have now been assigned to you; see below for details.

deadline	action you have to take
<p>Within 90 days of receiving your Workday notification.</p> 	<p>Complete Data Privacy course <i>and</i> Business Conduct course</p> <p>You received Workday notifications in your inbox for these two courses (the first in a series of required corporate compliance training courses that'll be assigned to you in 2023) during the first days of January. You're required to complete these two courses within 90 days of receiving your Workday notification.</p> <p>Completion dates may vary by course, so be sure to check "Training Required for You" in Workday Learning to ensure you're compliant as these are fixed deadlines.</p>

deadline	action you have to take
<p>June 30, 2023</p> 	<p>Complete Onboarding Training – New to Chevron</p> <p>You received a Workday notification in your inbox during the first days of January indicating you've been registered for the Onboarding program. You can now start working to complete this learning path as well as your onboarding checklist.</p> <p>As part of the onboarding process, you'll need to determine if you want to pursue the blended approach of the program, which combines in-person and online offerings, or the online self-directed approach which is completely online. You're required to complete this training by June 30, 2023, regardless of the approach you pick. Please refer to the onboarding program website for more information.</p>

 **Watch for additional training to be assigned in 2023!**
Later this year, you'll receive Workday email alerts about additional corporate compliance courses that have been assigned to you, which you must complete.