



extended claims deadline for 2020 expenses

dependent day care spending account plan
effective january 1, 2021 through december 31, 2021

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Update to the summary plan descriptions (SPD)

Changes described in this SMM are effective January 1, 2021 through December 31, 2021.

The enclosed information serves as an official summary of material modification (SMM) for the **Dependent Day Care Spending Account (DCSA) Plan**. Please keep this information with your other plan documents for future reference. You can access the summary plan descriptions for your benefits at hr2.chevron.com or by calling the HR Service Center at **1-888-825-5247**.

how it works

Under normal Dependent Day Care Spending Account (DCSA) plan rules, June 30, 2021, is your last chance to submit claims for reimbursement of eligible expenses incurred January 1, 2020 through December 31, 2020.

As a reminder, due to the current global pandemic, the deadline to submit claims for eligible expenses incurred **January 1, 2020** through **December 31, 2020** has been extended. The deadline for 2020 claims is now **60 days** after the President announces the end of the National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak or **June 30, 2022**, whichever occurs first. **After the applicable claims deadline, you can no longer submit a claim for expenses incurred in 2020.**

While you have extra time to submit claims if you need it, we *strongly* encourage you to submit as many of these claims as possible prior to the normal claims deadline of June 30, 2021 to assist with processing the [carryover of your 2020 DCSA](#) (if any).

who to contact



- To make mid-year DCSA enrollment or election changes, call the **HR Service Center** at **1-888-825-5247** (1-832-854-5800 outside the U.S.)
- Contact **Anthem** directly at **1-844-627-1632** to discuss reimbursement claims, eligible expenses, the DCSA debit card, or other carryover questions.
- More DCSA information and claim resources are available on hr2.chevron.com. Go to **Wealth Management** on the top navigation, then choose **Dependent Day Care Account** from the dropdown menu.

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