

example scenarios

These examples assume you and your dependent(s) meet all eligibility requirements.

These examples are not exhaustive and are provided for illustration purposes only.

Expenses that *are eligible* for reimbursement

Additional fees paid to an assisted living facility

You are the primary, non-resident caregiver for your elder parent or partner/spouse who is living temporarily in an assisted living facility. Because you are temporarily unable to enter the facility, you must now pay additional fees to a caregiver who can perform the activities of daily living that you would normally provide, such as foot and nail care or hair washing. The additional fees are considered a reimbursable expense because they are incurred as a direct result of COVID-19 guest restrictions at the facility.

In-home distance learning supervision while you work from home

You need to hire someone to supervise your elementary school-aged child with distance learning so you can remain productive while working from home. The costs to pay for the extra support, provided in the home, is considered an eligible expense because the school is closed due to the COVID-19 pandemic and these costs are not typically incurred during a regular school year.

In-home distance learning supervision while you work onsite

You typically drop your child off at school before working at the refinery. Because school is closed due to the COVID-19 pandemic, you need to hire someone to supervise distance learning while your child remains at home and you are required to work at the refinery. The costs for the caregiver are considered a reimbursable expense because these costs are not typically incurred during a regular school year.

Distance learning supervision at a childcare center

Because school is closed due to the COVID-19 pandemic, you enroll your child in a supervised distance learning classroom at a local childcare center so that you can remain productive while working (from home or at your worksite). The tuition for the distance learning classroom at the childcare center is considered an eligible expense because this cost is not typically incurred during a regular school year.

Distance learning supervision at an academic camp

You normally drop your child off at school before working at a field location, but your school is closed due to the COVID-19 pandemic. You drop your child off at a distance learning academic camp where your child has supervision and academic support while you are at work. The costs for the academic camp are considered an eligible expense because these costs are not typically incurred during a regular school year.

Distance learning supervision in a neighborhood learning pod

You hire an aide to supervise part of a neighborhood "learning pod" in support of distance learning. This allows you to remain productive while working from home. The costs to pay for the extra support is considered an eligible expense because these costs are not typically incurred during a regular school year and are directly related to school closures during the COVID-19 pandemic.

Aide for a child with special needs

You need to hire an aide to support your child with special needs because the support they would normally receive in-person at school is not available due to a school closure. Costs incurred for the aide are considered an eligible expense if the presence of an aide is required so you can remain productive while working from home. Costs are considered reimbursable if these expenses are directly incurred due to a school closure because of the COVID-19 pandemic.

Travel expenses for in-home care of a young child by a relative

Due to a health condition in your immediate household, you are not able to send your child to group childcare or preschool. You fly in your mother to supervise your child so you can remain productive while working from home. The cost of the flight is an eligible expense under this Program (meals are not reimbursable) because the flight is directly related to the COVID-19 pandemic.

Expenses that *are not* eligible for reimbursement**Home-bound university student**

Food, utilities, materials or books for a student who normally lives at a dorm or apartment while enrolled at a university but is now living at home due to school closures are not eligible expenses and therefore are *not eligible* for reimbursement. These are costs you would incur regardless of the COVID-19 pandemic.

Materials and equipment

Materials and equipment in support of distance learning for your dependent — such as headphones, laptops or desks — are *not eligible* for reimbursement.

Tutoring for test prep

Tutoring for test prep, such as the SAT or ACT, are costs you would incur regardless of the COVID-19 pandemic and therefore are *not eligible* for reimbursement.

Expenses incurred prior to September 1, 2020

An expense incurred prior to September 1, 2020 is not eligible for reimbursement under the program, even if the expense meets other eligibility requirements.

Normal tuition for childcare or private school

Tuition for childcare is *not eligible* for reimbursement if this was a cost normally incurred in order for the employee to work prior to the COVID-19 pandemic.

Expenses paid for by another plan, program, or policy offered by Chevron (or another employer)

If you need to use back-up or emergency childcare resources due to the COVID-19 pandemic, and you submit a claim for reimbursement for this care under your Chevron Dependent Day Care Spending Account (DCSA), you cannot also request reimbursement for this expense under this Program.

Normal in-home care for an elderly parent

If elderly parent is normally cared for during the day by a caregiver or a visiting medical professional, such as a nurse, the expense of this regular daily care is *not eligible* for reimbursement under this Program. While an elderly parent that lives with you and is dependent upon you for their care is an eligible dependent under the Program, the expense must be related to additional care that is directly caused by the COVID-19 pandemic.

In-home aide for school-age child while you are on unpaid leave

Caregiving expenses to support a school-aged child with distance learning is *not eligible* for reimbursement for employees on a Chevron-approved leave because the subsidy is intended to assist you in remaining productive while working.